



Duane Anderson, 734 239-1113
Chris Anderson, 734 476-2181

Info@TheRedBarnVenue.com
www.TheRedBarnVenue.com

14617 Petersburg Rd.
Milan, MI 48160

WEDDING/RECEPTION AND EVENT CONTRACT

This contract defines the terms and conditions under which The Red Barn and _____ (hereafter referred to as the CLIENT) agree to the CLIENT’s use of The Red Barn’s facilities on _____ (event date).

This contract constitutes the entire agreement between the parties and becomes binding upon the signature of both parties. The contract may not be amended or changed unless executed in writing and signed by The Red Barn and the CLIENT.

CLIENT Information.

CLIENT Name: _____

Address: _____

Telephone #: (H) _____ (W) _____ (C) _____

E-Mail Address: _____

Bride Name: _____ Phone #: _____

Groom Name: _____ Phone #: _____

Proposed Event: _____ Approximate Number of Guests: _____

Facilities and Services Provided by The Red Barn

- Exclusive use of The Red Barn property and grounds
- Access to property from Wednesday thru Monday week of event
- Use of upstairs of owner's home for day-of bridal party preparations
- Grass field parking for 120 cars weather permitting
- Golf cart for parking lot assistance
- One bathroom for prep and clean-up use. Portable toilets will need to be supplied by CLIENT for events over 50 people
- Tent set-up permitted as needed
- Kitchen facilities: Refrigerator/freezer, stove, sink and countertops
- Tables are supplied. Chairs will need to be supplied by CLIENT
- On-site representative to oversee event safety, policy enforcement and property resource

Deposits and Payment Agreements: To reserve services on the date requested, The Red Barn requires this contract be signed by both parties and an initial deposit of \$500.00 refundable up to six months prior to event. A second deposit of 50% of remaining balance is due six months prior to the event date. Payment of the remaining balance of the rental fee is due thirty (30) days in advance of the event. Deposits and payments will be made by personal or bank check made payable to Duane Anderson or by cash on the schedule noted below. A receipt from The Red Barn will be provided for each payment.

Pricing:	<input type="checkbox"/>	Wedding &	<input type="checkbox"/>	Wedding or	
<u>Scheduled Payment</u>		<u>Reception</u>	<input type="checkbox"/>	<u>Recept. only</u>	<u>Date Due</u>
Initial Deposit		\$500.00		\$500.00	With Signed Contract
Second Deposit		\$1000.00		\$900.00	_____
Remaining Balance		\$1000.00		\$900.00	_____

Cancellation Policy: In the unlikely event the CLIENT should cancel, initial deposit is refundable up to six months before the event. In the event of a cancellation within six months of the event date, if The Red Barn is able to rebook a comparable event on the scheduled date, all or a portion of the initial and second deposits may be refunded. The Red Barn shall have the right to terminate this contract if the CLIENT fails to meet or violates any terms of the contract, in which case the provisions of this cancellation policy also apply. The CLIENT shall not assign or sub-lease any terms, conditions or services contained in this contract or any interest therein without the written consent of The Red Barn.

Date Change: In the event the CLIENT is forced to change the date of the event, every effort will be made by The Red Barn to transfer reservations to support the new date. The CLIENT

agrees that the payment schedule will be adjusted to reflect the new event date. If a date change cannot be accommodated, the previously stated Cancellation Policy will take effect.

Responsibility and Security: The Red Barn does not accept any responsibility for damage to or loss of any articles or property left at The Red Barn prior to, during or after the event. The CLIENT agrees to be responsible for any damage done to The Red Barn premises by the CLIENT, their guests, invitees, employees or other agents under the CLIENT's control. Further, The Red Barn shall not be liable for any loss, damage or injury of any kind or character to any person or property caused by or arising from any act or omission of the CLIENT, or any of his guests, invitees, employees or other agents from any accident or causality occasioned by the failure of the CLIENT to maintain the premises in a safe condition or arising from any other cause. The CLIENT, as a material part of the consideration of this agreement, hereby waives on its behalf all claims and demands against The Red Barn for any such loss, damage, or injury of the CLIENT, and hereby agrees to indemnify and hold The Red Barn free and harmless from all liability for any such loss, damage or injury to other persons, and from all costs and expenses arising there from, including but not limited to attorney fees.

Decoration and Set Up: All decorations and set up layouts must be approved in advance by The Red Barn. Outside decorating vendors will be allowed with proof of proper insurance. The Red Barn has a number of amenities available for use by the CLIENT to decorate and customize the facility.

Alcoholic Beverages: Alcohol consumption, including alcoholic toasts, dessert shots, and other forms of alcohol, are strictly forbidden from the premises. Non-compliance will result in violators being asked to leave immediately. Catering services shall have been informed of this policy in advance of the event. The CLIENT agrees to fully cooperate and assist The Red Barn in enforcing this policy.

Smoking: No smoking is allowed in buildings.

Clean Up and Trash Removal: Clean-up will be deemed complete when property and grounds are returned to condition found upon arrival for set up, with The Red Barn supplies and amenities in their original locations and CLIENT supplies and amenities removed.

Unforeseen Events: The CLIENT cannot hold The Red Barn responsible for failure to provide the basic facilities and services due to emergencies, catastrophes, or interruptions of public utilities. In the case of a mandatory evacuation due to severe weather or if an Act of God were to occur, preventing the event from taking place as scheduled, The Red Barn will allow for the event to be rescheduled, pending availability, without penalty. Inclement weather preventing use of outdoor spaces will not be considered for refund.

Contract Signature: This contract constitutes the entire agreement between The Red Barn and the CLIENT and becomes binding upon both parties when signed.

The CLIENT:

Name: _____

Signature: _____

Date: _____

The Red Barn:

Name: _____

Signature: _____

Date: _____